



**C-18 McCullough Avenue Sewer Replacement Project**  
**Solicitation Number: CO-00390-SM**  
**Job No.: 17-4555**

**ADDENDUM 1**  
**December 7, 2020**

To Bidder of Record:

This addendum, applicable to work referenced above, is an amendment to the bid proposal, plans and specifications and as such will be a part of and included in the Contract Documents. Acknowledge receipt of this addendum by entering the Addendum number and issue date on the space provided in submitted copies of the bid proposal.

**CHANGES TO THE SPECIFICATIONS**

1. Remove the Invitation to Bidders and the Electronic Bid Opening Instructions in its entirety and replace with the revised version attached to this Addendum.

**CLARIFICATIONS**

1. The year was corrected to the Bid Opening and Electronic Bid Instructions from 2020 to 2021.

**END OF ADDENDUM**

This Addendum is three (3) page(s) in its entirety.

## INVITATION TO BIDDERS

Solicitation No. CO-00390-SM

Sealed bids are requested by the San Antonio Water System for the construction of approximately 10,200 feet of sanitary sewer mains for the C-18 McCullough Avenue Sewer Replacement Project, SAWS Job No. 17-4555.

To view additional project information, as well as obtain the plans and specifications for this project, visit our website located at [www.saws.org](http://www.saws.org) and click on the Business Center. Then select Bidder, Consultant, and Vendor Registration, which is located on the left-hand side of the screen. Select the Register Now button and proceed with registration.

For difficulties downloading plans and specifications, contact the Contracting Department at 210-233-3341.

A **non-mandatory** pre-bid meeting will be held at **1:00 P.M. (CT) on December 11, 2020** via WebEx.

**[Join meeting](#)**

Meeting number (access code): 146 140 0998

Meeting password: 22PJcnu3VCX

For questions regarding this solicitation, technical questions or additional information, please contact Stella Manzello, Contract Administrator, in writing via email to: [Stella.Manzello@saws.org](mailto:Stella.Manzello@saws.org) or by fax to (210) 233-4290 until **4:00 PM (CT) on December 15, 2020**. Answers to the questions will be posted to the web site by **4:00 PM (CT) on December 17, 2020** as a separate document or included as part of an addendum. Please be advised that Bidders are prohibited from communicating with any other SAWS staff, the Consultant, the Developer, or City of San Antonio officials regarding this IFB up until the contract is awarded as outlined in the Instructions to Bidders.

**Due to the COVID-19 emergency and to protect the health of the public, SAWS is implementing new procedures for the submission of bids. Bids will be received either Electronically or through Sealed bids, until 10:00 AM (CDT), January 5, 2021. Electronic bids will be received via the secure SAWS FTP site. Sealed bids will be received by Contract Administration, 2800 U.S. Hwy 281 North, Tower II, Customer Center Building, via a drop box located on the left wall when walking through the first set of double glass doors of the main Tower II entry on the north side of the building, San Antonio, Texas 78212. See the Electronic Bid Opening Instructions attachment for additional information regarding an electronic bid submittal. Electronic bids shall be accompanied by a bid bond in an amount not less than five percent of the total bid price. (Or, if providing SAWS with a cashier's check or certified check in an amount not less than five percent of the total bid price, SAWS will request this within 24 hours from the apparent low bidder. Sealed bids must be accompanied by a cashier's check, certified check, or bid bond in an amount not less than five percent of the total bid price. Bids will then be publicly opened and read aloud by Contract Administration via WebEx.**

If Bidders intend to submit bids electronically, Bidders will need to submit a request by **January 4, 2021 by 10:00 AM CDT** to receive access to the File Transfer Protocol (FTP) site via email to [Stella.Manzello@saws.org](mailto:Stella.Manzello@saws.org). Bidder's email requesting access to the FTP site shall provide the legal name of Bidder's company and the intended recipient's email address and phone number. No requests for FTP site access will be accepted after **January 4, 2021 by 10:00 AM (CDT)**.

**Bid opening WebEx meeting will be held at 10:00 AM (CT) on January 5, 2021.**

**[Join meeting](#)**

Meeting number (access code): 146 278 7963

Meeting password: RgpRZkEq253

Audio Connection: (210) 233-2090



**C-18 McCullough Avenue Sewer Replacement Project**  
**Solicitation Number: CO-00390-SM**

**ELECTRONIC BID OPENING INSTRUCTIONS**  
**January 5, 2021 at 10:00 AM (CDT)**

**FTP BID PROPOSAL UPLOAD**

In order to receive electronic bids for this project, SAWS will utilize a SAWS secured File Transfer Protocol (FTP) site. Only Bidders bidding as Prime Contractors will need to submit their request prior to **January 4, 2021 by 10:00 AM CDT** to receive access to the FTP site via email to **Stella.Manzello@saws.org**. Bidder's email shall provide the legal name of the Bidder's company and the intended recipient's email address and phone number. No requests for FTP site access will be accepted after **January 4, 2021 by 10:00 AM (CDT)**. Once a Bidder is approved for access, an email with a hyperlink to the FTP site and a unique password for the Bidder will be provided to the Bidder's email recipient.

Once access is received, Bidders may upload the required documents per the Bid Proposal checklist any time before **January 5, 2021 at 10:00 A.M. (CDT)**. Please ensure to allow sufficient time should Bidder's experience technical difficulties in uploading the required documents. No changes to the Bid nor bid price can be made once the Bid has been submitted.

**Bidders shall comply with the following:**

- 1) Limit files to one (1) pdf file that includes all requested documents, per the Bid Packet Checklist. **ONLY ONE SUBMITTAL WILL BE ACCEPTED PER REQUEST.** Do not upload any zip files.
- 2) Ensure that the itemized List of Bid Items is (are) the first page(s) of your file.
- 3) Bidders may protect the document from editing by adding a password. However, the document must be accessible for viewing by SAWS without requiring a password.
- 4) File shall be named: **CO-00390-SM – -18 McCullough Avenue Sewer Replacement Project.**
- 5) **DO NOT SHARE ACCESS AND/OR PASSWORD WITH OTHER PARTIES OUTSIDE YOUR COMPANY.**
- 6) **ENSURE THE BID IS SENT NO LATER THAN THE DUE DATE AND TIME. BIDS SUBMITTED AFTER THE BID OPENING DEADLINE WILL NOT BE ACCEPTED.**

If the Bidder is in need of help, they may contact the SAWS Contract Administrator, **Stella Manzello**, at **210-233-3854** or view troubleshooting tips at <http://www.Serv-U.com/sharefiles>

**WEBEX BID OPENING MEETING**

The WebEx meeting details are below if you would like to view the public opening of the bids.

When it's time, start or join the WebEx meeting from [Join meeting](#).

*Access Information*

Meeting Number: **146 278 7963**

Meeting Password: **RgpRZkEq253**

Audio Connection: **210-233-2550 (SAWS WebEx)**

If you have any questions or concerns, please feel free to contact me.

Thank you,

**Stella Manzello**

Contract Administrator

2800 U.S. Highway 281 North, Ste. 171 | San Antonio, TX 78212

Office | 210-233-3854

Email | [Stella.Manzello@saws.org](mailto:Stella.Manzello@saws.org)